



The Village of
Port Sanilac

56 N. Ridge St. • Box 628 • Port Sanilac, MI 48469-0628 • Ph. (810) 622-9963 • Fax (810) 622-7801

February 4, 2020

The Pledge of Allegiance was led by Mike Balysh
President Mach called the Council Meeting to order at 7:02 pm

Council Members Present: M. Balysh, S. Balysh, Davis, Jacobs, Lange, Southard, Mach

Staff Present: Debbie Paradoski, Darcy Johnson, Larry O'Keefe

Guests: Gale Travis

Agenda/Additions:

1. **Motion** by ___, seconded by ___ to approve **FINAL PAYMENT** of \$1,446.10 to Rowe Professional Services for the 2018 Water project.
2. Wording for the Bark Shanty Millage Renewal
3. **Motion** by ___, seconded by ___ to approve bills **TO BE PAID** dated 2/5/2020 in the amount of \$1,068.65
4. Manager's January 2020 Report
5. Water Project Timeline

Motion by Lange, seconded by Southard to approve Agenda/Additions. **Motion carried.**

Petitions and Communications:

a. Letter from President Mach to Joe Rinke from Michigan Department of Environment, Great Lakes & Energy regarding our Corrective Action Plan was read by the Clerk.

b. Letter from the Port Sanilac Garden Club was read by the Clerk.

New Business:

a. Resolution #01-2020 to accept the terms of the Harbor Park Site Improvement Grant

Motion by M. Balysh, seconded by S. Balysh to adopt Resolution #01-2020

Roll Call Vote:

M. Balysh yes, S. Balysh yes, J. Davis yes, S. Jacobs yes R. Lange yes, J. Southard yes, R. Mach yes

Motion carried.

b. Freedom of Information Act (FOIA) requests - Debbie

Motion by President Mach, seconded by Lange to direct all FOIA requests to the Clerk's desk and assign procedure and fee structure to Governance Committee for return to Council as a whole to consider and take action by first meeting of April 2020.

Roll Call Vote:

M. Balysh yes, S. Balysh yes, J. Davis yes, S. Jacobs yes R. Lange yes, J. Southard yes, R. Mach yes

Motion carried.

c. Wording for the Bark Shanty Millage Renewal. President Mach sent this to the Governance Committee to make a recommendation and report back to the Council at the first meeting in March 2020.

The Governance meeting was set for Thursday, February 13 at 10:00 am.

Previous Business:

a. Advertising in the Village of Port Sanilac Welcome Guide

Motion by Davis, seconded by S. Balysh that we pay \$390.00, which is half of the cost of the Welcome Guide advertising. **Motion carried**

Council Meeting Minutes February 4, 2020

Bills:

a. **Motion** by Jacobs, seconded by S. Balysh to approve the bill **THAT WAS PAID** dated 1/28/2020 in the amount of \$220.00. **Motion carried.**

b. **Motion** by S. Balysh, seconded by Jacobs to approve bills **TO BE PAID** dated 2/4/2020 in the amount of \$44,841.34. **Motion carried.**

c. **Motion** by S. Balysh, seconded by Lange to approve **FINAL PAYMENT** of \$1,446.10 to Rowe Professional Services for the 2018 Water project. **Motion carried.**

d. **Motion** by Lange, seconded by Jacobs to approve bills **TO BE PAID** dated 2/5/2020 in the amount of \$1,068.65. **Motion carried.**

Minutes:

Motion by Southard, seconded by Lange to approve the January 21, 2020 Council Meeting Minutes as presented. **Motion carried.**

Treasurer's Report: Darcy Johnson

a. February 4, 2020 Report

Motion Jacobs, seconded by S. Balysh to make balance forward transfers to comply with Treasurer's request dated 2/4/2020, 1A/1,2,3. **Motion carried.**

b. **Motion** by S. Balysh, seconded by Jacobs to adjust Mr. O'Keefe's salary to include new water project pay for current fiscal year per Finance meeting and Treasurer's request dated 2/4/2020, 1B-1/2. **Motion carried.**

c. Financial Statements for January 2019 & 2020 (informational)

Business Manager: Larry O'Keefe gave his January 2020 Report

Clerk: Debbie Paradoski informed Council about the new mileage reimbursement rate

Motion by Davis, seconded by Jacobs amend Fee Schedule language to reflect "Reimbursement per current IRS Reimbursement Guidelines" as issued annually by the IRS. **Motion carried.**

Planning Commission: No Quorum at January 28, 2020 meeting

Zoning Administrator Report: None

Work in Progress:

a. Water Project Timeline – President Mach reviewed with Council

b. Employee reviews and raises

Public Comment: Gale handed out a preliminary 2020 Schedule of Events. Any changes are due March 1.

Adjournment:

Motion by Davis, seconded by Southard to adjourn the council meeting at 8:10 pm. **Motion carried.**

Debbie Paradoski, Village Clerk