

Approved Minutes  
Port Sanilac Planning Commission  
August 25, 2020  
Bark Shanty Community Center Gym  
Port Sanilac, MI 48469

**Meeting Called to Order** at 7:00 PM by Chairman Emond

**Members Present:** B. Batz, E. Bruss, B. Dear, R. Emond, M. Simon, J. Sroka  
Council Liaison J. Southard, Zoning Administrator L. O'Keefe  
Guest (1): Jeff Smeader

**Members Absent:** J. English

**Additions to the Agenda:** None

**Agenda:** Motion to approve the agenda by Batz, Second by Bruss; motion carried

**Public Comment:** Jeff Smeader thanked the Commission for all of their hard work.

**Approve Minutes of July 28 Public Hearing:** motion by Simon to approve the minutes;  
second by Sroka; motion carried.

**Approve Minutes of July 28 Regular Meeting:** motion by Batz, second by Bruss; motion  
carried

**Council Liaison Report:** None

**Zoning Administrator Report:**

Home, vacant lot 400 block of S. Lake St., (Approved subject to confirmation of property split); Fence, 7241 Ontario St., (Approved); Accessory building and Pool with fence, 350 S. Lake St., (both Approved); Sign without permit at 30 N. Ridge St. (Pending); Sign without permit (wood for sale on trailer), M-25, (Pending); Constructing deck without permit, 439 S. Lake St., (Pending)

**Old Business:**

*PUD Review for Harbor Village Commons, LLC:* Short discussion and explanation of current situation. Emond will contact Julie and Dan Fagan of Patriot Builders to explain and encourage them in the use of a PUD, and to submit a "Tentative Development Plan" along with an application.

*Public Hearing for "Proposed" Zoning Ordinance Amendments:* In order to allow time for posting and publishing, the Public Hearing will be held before the Planning Commission Regular Meeting on September 22, 2020, at 7:00 P.M. Notice of Public Hearing will be published in the Sanilac County News on August 26, 2020, along with a "Proposed" map of the Central Business District.

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**New Business:**

*Committee to update forms/permits:* On the recommendation of Zoning Administrator O'Keefe, a committee was formed to update forms and permits for the Village so that they are more aligned with the new Zoning Ordinance. Simon, Sroka, and Bruss volunteered to serve on this committee, along with Zoning Administrator O'Keefe. They will meet at the Bark Shanty Gym on September 14, 2020 at 1:00 P.M.

**Next Regular Meeting:** Tuesday, September 22, 2020 following the Public Hearing at 7:00 P.M.

**Meeting Adjourned:** by Chairman Emond at 7:37 PM.

Submitted by: Bob Dear  
Secretary