

Approved Minutes
Port Sanilac Planning Commission
Port Sanilac, MI 48469
January 26, 2021 7:00 PM
Electronic Zoom Meeting

Meeting Called to Order at 7:08 PM by Chairman Emond

Members Present: Chairman R. Emond, B. Batz, B. Dear, A. Frusti, M. Simon, J. Sroka
Council Liaison J. Southard, Zoning Administrator L. O'Keefe
Absent: E. Bruss **Guests:** none

Additions to the Agenda: none

Approve Agenda: Motion to approve the agenda by Simon, seconded by Frusti; motion carried

Public Comment/Communications: None

Approve Minutes:

November 24, 2020 Public Hearing: Motion to approve the minutes by Simon, seconded by Frusti; motion carried

November 24, 2020 Regular Meeting: Motion to approve the minutes by Batz, seconded by Frusti; motion carried

Council Liaison Report: Southard reported that the Village Council has had 2 or 3 Zoom meetings, and will have another one on Tuesday, February 2. Many issues have been put on hold because of the Zoom meetings.

Zoning Administrator Report:

Fence at 421 S. Lake St. (Approved)

Fence alignment question at 104 S. Lake St. (Unresolved) at present time; fence at 7300 Cherry St. which is on village right-of-way will have to be brought into compliance.

Sign without permit 30 N. Ridge St. (Resolved)

Constructing deck without permit, 439 S. Lake St., (Resolved)

Old Business:

- Proposed Planned Unit Development Amendment Section 19.3.1 (G):
Southard, Sroka, and O'keefe reported that Village Council had several concerns and wanted more time to review the amendment.
- Committee on Updating Forms and Permits:
Committee has met twice (September 14 and November 10) and updated all forms/permits and instructions. Meeting scheduled for December 8 was postponed. Simon reported that the Planning Commission has all current forms/permits that are done, and that only Planned Unit Development forms/permits that might be necessary need to be developed. O'Keefe mentioned that forms/permits don't need to be officially approved, and can be an ongoing process of modification.

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- Blight Ordinance
Village Council Governance Committee is still reviewing the Blight Ordinance which will be part of the codified village ordinances.

New Business:

- Zoning Ordinance Amendments
Village Clerk, Debbie Paradoski is working on updating Zoning Ordinance with the Amendments that have been adopted. She has also found some numbering issues, and will correct them before sending the Planning Commission updated copies.
- Welcome to new Planning Commission member Anna Frusti
Chairman Emond welcomed Anna Frusti to the Planning Commission, and mentioned how glad we were to have her aboard. He also mentioned that the Planning Commission “has a great group of people, and all the respect due to us from the Village Council”.

Next Regular Meeting: Tuesday, February 23, 2021 7:00 P.M. at the Bark Shanty if public meeting restrictions are not extended.

Meeting Adjourned: by Chairman Emond at 7:35 PM.

Submitted by: Bob Dear
Secretary