

Approved Minutes
Port Sanilac Planning Commission
February 23, 2021 7:00 PM
Zoom Online Meeting

Meeting Called to Order at 7:08 PM by Chairman Emond

Members Present: Chairman R. Emond, B. Batz, E. Bruss, B. Dear, A. Frusti, J. Sroka
Council Liaison J. Southard, Zoning Administrator L. O'Keefe
Absent: M. Simon **Guests:** (1) Matt Dolmage

Additions to the Agenda: none

Approve Agenda: Motion to approve the agenda by Batz, seconded by Bruss; motion carried

Public Comment/Communications: None

Approve Minutes:

January 26, 2021 Regular Meeting: Motion to approve the minutes by Batz, seconded by Bruss; motion carried

Council Liaison Report: Nothing to report.

Zoning Administrator Report:

1. Remodel east elevation and add addition to west front Porch at 213 S. Lake St.; requires Public Hearing for dimensional variance (Pending). Owner Matt Dolmage questioned whether he was “grandfathered in” with the new ordinances. Chairman Emond explained that he was “grandfathered in” with the current situation, but that any changes/improvements would require a dimensional variance and Public Hearing.
2. Fence alignment question at 104 S. Lake St. (Resolved)
3. Constructing deck without permit, 439 S. Lake St., (Resolved)

Old Business:

None

New Business:

Master Plan Review: Village Master Plan was last reviewed and updated in 2016, and needs to be reviewed and updated every five years. It was recommended that teams take different sections to review and work on, that another community survey would be beneficial, and to include the latest 2020 Census information when it's available. Budgets would need to be submitted to the Village Council for workshops and professional printing/publishing. Chairman Emond asked each member to look at the Master Plan so we could put together a plan of action at the next meeting. Larry will have hard copies made available at the office.

There was a short discussion about meeting in person for the Public Hearing, and for any workshops that will be needed. The Public Hearing will be scheduled before the next meeting on March 23, 2021 at 7:00 PM if public meeting restrictions are not extended.

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Next Regular Meeting: Tuesday, March 23, 2021 following the Public Hearing

Meeting Adjourned: by Chairman Emond at 7:54 PM.

Submitted by: Bob Dear
Secretary