

The Village of
Port Sanilac

56 N. Ridge St. • Box 628 • Port Sanilac, MI 48469-0628 • Ph. (810) 622-9963 • Fax (810) 622-7801

Village of Port Sanilac Public Hearing
2020-2021 Budget
June 16, 2020

Pledge of Allegiance was led by Sue Jacobs

President Mach called the Public Hearing to order at 7:03 pm.

Council members Present: M. Balysh, S. Balysh, Davis, Jacobs, Lange, Southard, Mach

Staff Present: Darcy Johnson, Don Morath, Larry O'Keefe, Debbie Paradoski

Guests: Matt Armstrong, Nate Smith, Jeanne Harper, Tim Wrathell, Jeff Smeader, Joe O'Mara, Marie Willis

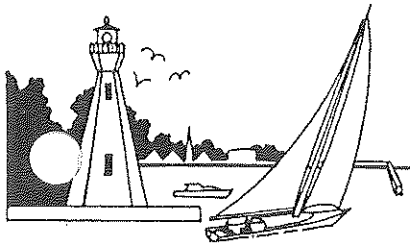
Darcy Johnson, the Treasurer explained the Proposed 2020-2021 Village of Port Sanilac Budget

Public Comment: None

Adjournment:

Motion by Lange, seconded by Southard to adjourn the Public Hearing at 7:06 pm. **Motion carried.**

Debbie Paradoski, Village Clerk



The Village of
Port Sanilac

56 N. Ridge St. • Box 628 • Port Sanilac, MI 48469-0628 • Ph. (810) 622-9963 • Fax (810) 622-7801

June 16, 2020

President Mach called the Council Meeting to order at 7:07 pm.

Council members Present: M. Balysh, S. Balysh, Davis, Jacobs, Lange, Southard, Mach

Staff Present: Darcy Johnson, Don Morath, Larry O'Keefe, Debbie Paradoski

Guests: Matt Armstrong, Nate Smith, Jeanne Harper, Tim Wrathell, Jeff Smeader, Joe O'Mara, Marie Willis

Agenda/Additions:

1. MERS Defined Contribution Plan Adoption Agreement
 2. Letter from the VFW regarding their Blood Drive
 3. Press Release from the Port Sanilac Lions Club (informational)
 4. **Motion** by __, seconded by __ to approve bills **TO BE PAID** dated 6/17/2020 in the amount of \$1,554.82.
 5. **Motion** by __, seconded by __ to approve bills **TO BE PAID** dated 6/19/2020 in the amount of \$3,721.04.
 - a. Sanilac County Sheriff's bill \$3,304.09
 - b. Standard Insurance \$416.95
 6. Department of Public Safety 2021 Budget Proposal
 7. SEFA FY20 Budget
 8. SEFA 5 Year Budget Projection
 9. Marie Willis for Liquor License Application permission
- Motion** by Lange, seconded by Jacobs to approve Agenda/Additions.

Public Safety: Don Morath

Sheriff's Report: Nate Smith did a recap of the 2019-2020 year.

March, April & May 2020 Monthly Activity Reports

Presentations:

Tim Wrathell running for Circuit Judge gave a presentation about his candidacy.

Petitions and Communications:

- a. Ace Pyro Contract Addendum (informational)
- b. 2019 Water Quality Report – Larry O'Keefe explained the report
- c. Memorandum from Melissa Smiley & Patricia Wren – The Clerk read the memorandum. President Mach explained what the issues are and what the process would be.
- d. Jeanne Harper asked if Music at the Harbor could go on this year
Motion by Jacobs, seconded by S. Balysh to allow music at the harbor to include July and August.
Roll Call Vote:
M. Balysh yes, S. Balysh yes, Davis yes, Jacobs yes, Lange yes, Southard yes, Mach yes. **Motion carried.**
All donations collected for music at the harbor will run through Parks and Rec.

Jeanne Harper and Katie Hardison will be having luminaries for the Fourth of July.

e. Letter from Port Sanilac Department of Public Safety (informational)

f. Letter from the VFW regarding their Blood Drive

Motion by S. Balysh, seconded by Jacobs to allow the Red Cross to use the Bark Shanty for the Blood Drive
Motion carried.

Motion by Davis, seconded by Lange to allow limited opening of the Bark Shanty Community Center compliant with the Governor's current Executive Orders and as approved by Council on a case by case basis.

Roll Call Vote:

M. Balysh yes, S. Balysh yes, Davis yes, Jacobs yes, Lange yes, Southard yes, Mach yes. **Motion carried.**

g. Press Release from the Port Sanilac Lions Club (informational)

h. Department of Public Safety 2021 Budget Proposal

i. President Mach stated his term as Chairperson for SEFA will expire June 30, 2020. Dan Kelly from Sanilac Township will be the next Chairperson. He also informed council that Jim Southard finished his term on the SEFA board and has tendered his resignation for that seat. Therefore, President Mach needs to seat a council member for that open seat. As of July 1, 2020. President Mach will fill the open seat until someone is appointed.

Public Comment:

a. Marie Willis asked the Council for permission to apply for a Liquor License. President Mach said he needed to consult with our attorney about the process.

b. Joe O'Mara, County Commissioner gave an overview from the county level.

New Business:

a. **Motion** by Southard, seconded by Lange to amend the agenda to add the 2020-2021 Budget.
Motion carried.

b. **Motion** by Jacobs, seconded by M. Balysh to pass and accept the 2020-2021 Budget as submitted by the Treasurer.

Roll Call Vote:

M. Balysh yes, S. Balysh yes, Davis yes, Jacobs yes, Lange yes, Southard yes, Mach yes. **Motion carried.**

c. **Motion** by Lange, seconded by Southard to approve Ace Pyro Firework Addendum to contract moving the 2020 date to the end of the contract. **Motion carried.**

d. SEFA FY20 Budget (informational)

e. SEFA 5 Year Budget Projection (informational)

Previous Business:

a. Michigan Recreation Passport Grant status
We are able to move forward with the grant.

Bills:

Motion by S. Balysh, seconded by Southard restoring Council's authority set aside at the onset of covid virus to approve and pay bills as part of the regular council meeting and to restore council oversight which was held in abeyance under Executive Orders 2020-4 and 2020-11.

Roll Call Vote:

Balysh yes, S. Balysh yes, Davis yes, Jacobs yes, Lange yes, Southard yes, Mach yes. **Motion carried.**

Council Meeting Minutes June 16, 2020

Motion by Lange, seconded by M. Balysh to pay bills a through k 3/23/2020 – 6/2/2020 and m, 6/16/2020. **Motion carried.**

a. **Motion** to approve bills **PAID** dated 3/23/2020 in the amount of \$936.53.

b. **Motion** to approve bills **PAID** dated 3/30/2020 in the amount of \$231.79.

c. **Motion** to approve bills **PAID** dated 4/7/2020 in the amount of \$4,941.12.

d. **Motion** to approve bills **PAID** dated 4/21/2020 in the amount of \$26,943.88.

e. **Motion** to approve bills **PAID** dated 4/28/2020 in the amount of \$601.54.

f. **Motion** to approve bills **PAID** dated 5/5/2020 in the amount of \$4,633.30.

g. **Motion** to approve bills **PAID** dated 5/11/2020 in the amount of \$2,905.05.

h. **Motion** to approve bills **PAID** dated 5/19/2020 in the amount of \$14,191.31.

i. **Motion** to approve bills **PAID** dated 5/20/2020 in the amount of \$1,605.35.

j. **Motion** to approve bills **PAID** dated 5/26/2020 in the amount of \$52.23.

k. **Motion** to approve bills **PAID** dated 6/2/2020 in the amount of \$6,345.40.

l. **Motion** by Davis, seconded by Lange to approve bills **PAID** dated 6/9/2020 in the amount of \$7,898.87. **Motion carried.**

m. **Motion** to approve bills **TO BE PAID** dated 6/16/2020 in the amount of \$25,911.42.

n. **Motion** by S. Balysh, seconded by Lange to approve bills **TO BE PAID** dated 6/17/2020 in the amount of \$1,554.82. **Motion carried.**

o. **Motion** by S. Balysh, seconded by Jacobs to approve bills **TO BE PAID** dated 6/19/2020 in the amount of \$3,721.04.

Minutes:

Motion by Davis, seconded by M. Balysh to approve the March 17, 2020 Council Meeting Minutes as presented. **Motion carried.**

Treasurer's June 2020 Report: Darcy Johnson

a. 2020 Tax Rate Request L-4029

Motion by Lange, seconded by Southard to approve the 2020 Tax Rate Request L-4029. **Motion carried.**

b. **Motion** by Lange, seconded by S. Balysh to make the Parks & Rec budget adjustment as requested. **Motion carried.**

c. **Motion** by Jacobs, seconded by Southard to make the Special Equipment budget adjustment. **Motion carried.**

d. March, April & May 2019 & 2020 Financial Statements (informational)

Business Manager: Larry O'Keefe gave a summary of the water project
March 2020 Zoning Report

Parks & Rec: Gale Travis – Update email on Summer Rec status

Harbor:
Minutes dated 5/6/2020 & 5/26/2020

Finance Committee Report: Ray Lange

a. Resolution #03-2020 Adopting the MERS Defined Contribution Plan

Motion by Lange, seconded by Southard to adopt the MERS Defined Contribution Plan Resolution #03-2020.

Roll Call Vote:

M. Balysh yes, S. Balysh yes, Davis yes, Jacobs yes, Lange yes, Southard yes, Mach yes. **Motion carried.**

b. MacMillan Associates, Consulting Engineers proposal for a review and recommendations regarding heating, ventilation and air conditioning upgrades to the Bark Shanty Community Center prior to the upcoming Millage Proposal.

Motion by Lange, seconded by Southard to accept the contract with MacMillan Associates, Consulting Engineers proposal for no more than \$3,700.00. **Motion carried.**

c. **Motion** by Lange, seconded by Southard to accept the MERS Defined Contribution Plan Adoption Agreement and authorize President Mach to sign the agreement. **Motion carried.**

d. 2003 International Dump Truck

Motion by S. Balysh, seconded by Davis to have the funds \$2,100.00 to get the truck repaired.

Motion carried.

Work in Progress: Employee reviews and raises, researching water options

Adjournment:

Motion by Lange, seconded by Southard to adjourn the council meeting at 9:17 pm. **Motion carried.**

Debbie Paradoski, Village Clerk