



The Village of
Port Sanilac

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Village of Port Sanilac Council Meeting
December 15, 2020

Pledge of Allegiance was led by Sue Balysh
President Mach calls the Zoom Council Meeting to order at 7:05 pm.

Council Members Present: M. Balysh, S. Balysh, Davis, Jacobs, Lange, Southard, Mach
Staff Present: Don Morath, Larry O'Keefe, Debbie Paradoski
Guests: None

Agenda/Additions:

1. **Motion** by ___, seconded by ___ to approve bills **TO BE PAID** dated 12/16/2020 in the amount of \$17,806.46.
 2. Harbor Commission Unapproved Special Meeting Minutes dated 12/11/2020
 3. Harbor Commission Proposed 2021 Budget
 4. Correspondence from Rowe Professionals regarding the Water Interconnection Bids and recommendation of award.
 5. Previous Business
 - a. Proposed Amendment Change Article 7 Section 7.4
 - b. Planned Unit Development Article 19 Section 19.3.1 G
 6. Finance Committee Report
 - a. Finance recommends accepting the Boddy Construction Bid
 - b. Finance recommends accepting the agreement from MacMillan Associates and authorize President Mach to execute the Agreement.
 - c. Finance recommends full closure of the Bark Shanty Community center during construction.
 - d. Finance recommends adjusting the Fee Schedule to include water & sewer fees that are 120% of village water and sewer user fee for Sanilac Township water users.
 - e. Finance recommends residential water rate be increased from \$55.00 a quarter to \$77.00 a quarter
 - f. Finance recommends commercial metered ready to serve fee increase from \$30.00 a quarter to \$52.00 a quarter
 7. **Motion** by ___, seconded by ___ to approve bills **TO BE PAID** dated 12/17/2020 in the amount of \$4,688.85.
 8. Correspondence from Township of Sanilac
 9. Interlocal Water Supply Agreement with Village of Lexington, Sanilac Township and Village of Port Sanilac
 10. Resolution #08-2020 to create a policy for electronic meetings
- Motion** by Lange, seconded by S. Balysh to approve Agenda/Additions. **Motion carried.**

Public Safety: Don Morath gave the Sheriff's November 2020 Report (informational)

Petitions and Communications:

- a. Letter from Don Morath, Coordinator of Public Safety
- b. 2021 Village Council Meeting Dates
Motion by Jacobs, seconded by Lange to approve the 2021 Village Council Meeting Dates and that all meetings will be done by Zoom until further notice. **Motion carried.**
- c. Correspondence from Rowe Professionals regarding the Water Interconnection Bids and recommendation of award.

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d. Correspondence from Township of Sanilac thanking the Village for allowing them to use the Bark Shanty Community Center for the elections was read by the Clerk.

New Business:

a. Resolution #08-2020 Creating a policy for electronic meetings

Motion by President Mach, seconded by Davis to approve Resolution #08-2020 Creating a Policy for Electronic Meetings.

Roll Call Vote: M. Balysh yes, S. Balysh yes, Davis yes, Jacobs yes, Lange yes, Southard yes, Mach yes

Motion carried.

Previous Business:

a. Zoning Ordinance Proposed Amendment Change Article 7 Section 7.4 Prohibited Signs – remove letter E. Video screens, LED signs and electronic reader boards

Motion by S. Balysh, seconded by Jacobs to amend Article 7 Section 7.4 Prohibited Signs to remove letter E. Video screens, LED signs and electronic reader boards and the paragraph reletter. **Motion carried.**

b. Change Zoning Ordinance Planned Unit Development Article 19 Section 19.3.1 G. Tabled and sent to Governance.

c. Interlocal Water Supply Agreement with Village of Lexington, Sanilac Township and Village of Port Sanilac.

Motion by Southard, seconded by Lange to approve the Lexington Water Agreement as provided and authorize President Mach to sign it

Roll Call Vote: M. Balysh yes, S. Balysh yes, Davis yes, Jacobs yes, Lange yes, Southard yes, Mach yes

Motion carried.

Bills:

a. **Motion** by Jacobs, seconded by Lange to approve bills **TO BE PAID** dated 12/15/2020 in the amount of \$19,260.58. **Motion carried.**

b. **Motion** by Davis, seconded by Jacobs to approve bills **TO BE PAID** dated 12/16/2020 in the amount of \$17,806.46. **Motion carried.**

e. **Motion** by Southard, seconded by Lange to approve bills **TO BE PAID** dated 12/17/2020 in the amount of \$4,688.85. **Motion carried.**

Minutes:

Motion by S. Balysh, seconded by Jacobs to approve the 12/1/2020 Council Meeting Minutes as presented. **Motion carried.**

Business Manager: Larry O’Keefe - nothing

Clerk: Debbie Paradoski
Advised Council that Tammy and I did cross training on Payroll.

Parks & Rec: No Meeting

Finance Committee Report December 10, 2020

a. Finance recommends accepting the Boddy Construction Bid for the Emergency Interconnect
Motion by Lange, seconded by Southard to accept the Boddy Construction Bid for the Emergency Interconnect.

Roll Call Vote: M. Balysh yes, S. Balysh yes, Davis yes, Jacobs yes, Lange yes, Southard yes, Mach yes

Motion carried.

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b. Finance recommends accepting the agreement from MacMillan Associates and authorize President Mach to execute the Agreement.

Motion by Lange, seconded by M. Balysh to accept the agreement from MacMillan Associates and authorize President Mach to execute the Agreement.

Roll Call Vote: M. Balysh yes, S. Balysh yes, Davis yes, Jacobs yes, Lange yes, Southard yes, Mach yes
Motion carried.

c. Finance recommends full closure of the Bark Shanty Community Center during construction.

Motion by S. Balysh, seconded by Jacobs for a full closure of the Bark Shanty Community Center until the project is finished. **Motion carried.**

d. Finance recommends adjusting the Fee Schedule to include water & sewer fees that are 120% of village water and sewer user fee for Sanilac Township water users.

Motion by Southard, seconded by Davis to adjust the Fee Schedule to include water & sewer fees that are 120% of village water and sewer user fee for Sanilac Township water users. **Motion carried.**

Motion by S. Balysh, seconded by Davis to authorize the Business Manager to modify the fees charged for the out-of-town users in the computer for actual billing purposes to reflect the item 16 d action (above) and then past due balance owed by Shawn Harrison. **Motion carried.**

e. Finance recommends residential water rate be increased from \$55.00 a quarter to \$77.00 a quarter.

Motion by S. Balysh, seconded by Davis to increase residential water rates from \$55.00 a quarter to \$77.00 a quarter. **Motion carried.**

f. Finance recommends commercial metered ready to serve fee increase from \$30.00 a quarter to \$52.00 a quarter.

Motion by Jacobs, seconded by President Mach to increase commercial metered ready to serve fee from \$30.00 a quarter to \$52.00 a quarter. **Motion carried.**

Harbor:

a. Harbor Commission Unapproved Minutes 12/1/2020

b. Harbor Commission Unapproved Special Meeting Minutes dated 12/11/2020

c. Harbor Commission Proposed 2021 Budget

Motion by S. Balysh, seconded by Southard to send the Harbor Commission Proposed 2021 Budget to the Finance Committee. **Motion carried.**

Building, Site, Water & Sewer Committee Report: Mike Balysh

a. Direct staff to look into funding for BSCC. Business Manager is looking into this.

Work in Progress: 2020 Water Project

Adjournment:

Motion by Davis, seconded by S. Balysh to adjourn the council meeting at 8:27 pm. **Motion carried.**

Debbie Paradoski, Village Clerk

