

Approved Minutes
Port Sanilac Planning Commission
November 24, 2020
Bark Shanty Community Center Gym
Port Sanilac, MI 48469

Meeting Called to Order at 7:04 PM by Chairman Emond

Members Present: Chairman R. Emond, B. Batz, E. Bruss, B. Dear, M. Simon, J. Sroka
Council Liaison J. Southard, Zoning Administrator L. O'Keefe
Guests (1) Beth Emond

Additions to the Agenda: Blight Ordinance

Approve Agenda: Motion to approve the agenda by Batz, seconded by Bruss; motion carried

Public Comment: None

Approve Minutes:

October 27, 2020 Regular Meeting: Motion to approve the minutes by Batz, seconded by Bruss; motion carried

Council Liaison Report: Southard reported that the Village Council had reviewed the proposed Recreational Vehicle amendment and sent it back to the Planning Commission for clarification on recreational vs commercial vehicles in Section 3.32.2 paragraph A. He also reported that the Council had changed the word "consecutive" to "cumulative" in paragraphs C and D. Simon asked about the vacancy on the Planning Commission, and Chairman Emond reported that it was his understanding that Anna Frusti will be appointed to the Planning Commission at the next Council meeting.

Zoning Administrator Report:

Lot transfer/sale: northern 10 ft. of lot at 173 S. Ridge to be transferred to lot at 167 S. Ridge
Sign without permit 30 N. Ridge St. (Pending)
Constructing deck without permit, 439 S. Lake St., (Pending)

Old Business:

Proposed Amendment on Recreational Vehicles Section 3.32.2

Discussion about the changes Village Council had asked for in paragraph A. Southard deferred to Sroka for an explanation. Chairman Emond asked Southard to ask the Council for specifics on what to change, and questioned whether any changes might require another public hearing. *Motion by Sroka; seconded by Bruss to: "Send the Proposed Recreational Vehicle Section 3.32.2 paragraph A back to the Village Council as is to accept or modify to their liking."* Motion carried.

Proposed Planned Unit Development Amendment Section 19.3.1 (G)

Motion by Batz; seconded by Bruss to: "Send the Planned Unit Development Amendment with the change from five (5) acres to one (1) acre to the Village Council for their review/adoption". Motion carried.

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Old Business (continued)

Proposed Home Occupation-Medical Use of Marijuana and Facility Requirements Ordinance Section 3.14.16

Motion by Simon; seconded by Dear to: "Send the Home Occupation-Medical Use of Marijuana and Facility Requirements Ordinance to the Village Council for their review/adoption." Motion carried with an abstention by Bruss

Committee on Updating Forms and Permits:

Committee has met twice (September 14 and November 10) and updated all forms/permits and instructions. Simon has retyped the forms into a Word document for ease in future updates. The committee will meet once more to develop forms/documents needed for a Planned Unit Development. Next meeting is scheduled for December 8, 2020 at 3:00 P.M.

New Business:

Lot transfer/sale:

Northern 10 ft. of lot parcel #212-200-000-066-00 at 173 S. Ridge to be transferred to lot parcel #212-200-000-064-00 at 167 S. Ridge St.

Motion by Simon; seconded by Sroka to "Approve the transfer/sale of the strip of land (10' X 225') from 173 S. Ridge St. to 167 S. Ridge St." Motion carried.

Blight Ordinance:

Blight ordinance will be part of the codified village ordinances. The Village Council Governance Committee is preparing the draft ordinance, and will forward it to the Planning Commission for review. Will be put on the agenda for Planning Commissions next meeting.

Next Regular Meeting: Tuesday, December 22, 2020 7:00 P.M.

Meeting Adjourned: by Chairman Emond at 8:02 PM.

Submitted by: Bob Dear
Secretary

**Public Hearing Approved Minutes
Port Sanilac Planning Commission**

*November 24, 2020 7:00 P.M.
Bark Shanty Community Center Gym
Port Sanilac, MI 48469*

The date, time, place, and purpose of this Public Hearing was Posted and Published in accordance with the Michigan Open Meetings Act (MCL 15.261).

Public Hearing Opened at 7:00 by Chairman Emond

Attendance: Chairman Emond x , Batz x , Bruss x , Dear x , Simon x , Sroka x
Council Liaison Southard x , Zoning Administrator O'Keefe x
Guests: (1) Beth Emond

Purpose: To hear public comments concerning the two "Proposed Changes" to the Village of Port Sanilac Zoning Ordinance:

1. Article 19 Planned Unit Development
 - a. Section 19.3.1 (G) change the wording in the definition of a "Planned Unit Development" from "containing a minimum of five (5) acres" to "containing a minimum of one (1) acre"

2. Article 3 General Provisions
 - a. Section 3.14 Home Occupations add "3.14.16 Medical Use of Marijuana and Facility Requirements;" (*see sample Ordinance No. 2020-08*)

Correspondence: None

Public Comments: None

Public Hearing Closed at 7:04 P.M. by Chairman Emond

Submitted by: Bob Dear
Secretary